



# CITY OF LEOTI

Council Meeting  
1<sup>st</sup> & 3<sup>rd</sup> Monday – 6:30 P.M.

## BUILDING & MOBILE HOME PERMIT APPLICATION INCLUDING DEMOLITION AND MODULAR HOMES

THIS PERMIT IS IN EFFECT FOR 180 DAYS FOLLOWING DATE OF APPROVAL  
IF PROJECT IS NOT COMPLETED, A NEW PERMIT MUST BE OBTAINED.  
**\*WORK CANNOT COMMENCE UNTIL PERMIT IS APPROVED\***

### Office Use Only

**Fees:**

\$25 fee Paid:  Waived:

**Permit:**

Approved:  Denied:

### Effective 180 days from approval

Effective Date: \_\_\_\_\_

Expiration Date: \_\_\_\_\_

Property Address and/or Location: \_\_\_\_\_

Owner Name: \_\_\_\_\_ \*Renter Name (If Applicable): \_\_\_\_\_

*\*Renter must obtain and submit written permission of planned work from legal property owner\**

Phone Number of Property Owner: \_\_\_\_\_

Property Legal Description: Block No. \_\_\_\_\_ Lot No. \_\_\_\_\_ Addition: \_\_\_\_\_

Description of Planned Work:

\_\_\_\_\_  
\_\_\_\_\_

### Planned Work:

Start Date: \_\_\_\_\_ End Date: \_\_\_\_\_

### General Information

\*Planned Square Footage: \*Not Applicable for Fencing\*

\_\_\_\_\_ Height: \_\_\_\_\_ Stories: \_\_\_\_\_ Basement: \_\_\_\_\_

Estimated Cost: \$ \_\_\_\_\_

Contractor(s) Name: \_\_\_\_\_

\*\*Contractor(s) Address: \_\_\_\_\_

\*\* Contractor (s) Phone Numbers: \_\_\_\_\_

\*\* Contractors are **REQUIRED** to have a current license with City of Leoti paid on file at the time of application. \*\*

\*\* Concrete Contractors **CANNOT** dump excess concrete or dump their traps in the alleys or on dirt roads \*\*

\*\* Whoever is pouring the concrete (i.e. the company) needs to be put down as a Contractor and must be licensed with the City. \*\*



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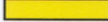



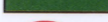
Type of Improvement	Proposed Use	Roof	Heating Method
<input type="checkbox"/> New Building	<input type="checkbox"/> Commercial	<input type="checkbox"/> Wood	<input type="checkbox"/> Natural Gas
<input type="checkbox"/> Addition	<input type="checkbox"/> Residential	<input type="checkbox"/> Metal	<input type="checkbox"/> Other - Specify Below
<input type="checkbox"/> Remodel	<input type="checkbox"/> Industrial	<input type="checkbox"/> Concrete	_____
<input type="checkbox"/> Repair/Replace	<input type="checkbox"/> Mobile Home	<input type="checkbox"/> Shingles	<u>Covering - Exterior Walls</u>
<input type="checkbox"/> Destruction/Demo	<input type="checkbox"/> Rental	<input type="checkbox"/> Other - Specify Below	<input type="checkbox"/> Masonry
<input type="checkbox"/> *New Fence*	<input type="checkbox"/> Storage Shed	_____	<input type="checkbox"/> Wood
<input type="checkbox"/> *Existing Fence*	<input type="checkbox"/> Other - Specify Below		<input type="checkbox"/> Metal Composition
		<u>Structure - Frame</u>	<input type="checkbox"/> Vinyl
<u>Foundation</u>	<input type="checkbox"/> Carport (Attached)	<input type="checkbox"/> Masonry	<i>*Above Materials Expected to be New</i>
<input type="checkbox"/> Concrete	<input type="checkbox"/> Carport (Detached)	<input type="checkbox"/> Steel	<input type="checkbox"/> Other - Specify Below
<input type="checkbox"/> Concrete Block	<input type="checkbox"/> Garage (Attached)	<input type="checkbox"/> Concrete	_____
<input type="checkbox"/> Wood	<input type="checkbox"/> Garage (Detached)	<input type="checkbox"/> Wood	
<input type="checkbox"/> Other - Specify Below		<input type="checkbox"/> Other - Specify Below	

DIG SAFE TICKET #: \_\_\_\_\_

\*\*Please call 1-800-DIG-SAFE (1-800-344-7233) or DIAL 811 if you will be digging at any rate on your property. \*\*

\*\* <http://kansasoncall.com/> \*\*

**UNIFORM COLOR CODE  
FOR MARKING  
UNDERGROUND UTILITY LINES**

	PROPOSED EXCAVATION
	TEMPORARY SURVEY MARKINGS
	ELECTRIC POWER LINES, CABLES, CONDUIT AND LIGHTING CABLES
	GAS, OIL, STEAM, PETROLEUM OR GASEOUS MATERIALS
	COMMUNICATION, ALARM OR SIGNAL LINES, CABLES OR CONDUIT
	POTABLE WATER
	RECLAIMED WATER, IRRIGATION AND SLURRY LINES
	SEWERS AND DRAIN LINES

**CALL BEFORE YOU DIG!**  
**Dig Safely.**  
**1-800-344-7233**  
WICHITA: 687-2470  
KANSAS ONE-CALL SYSTEM, INC.

**KANSAS ONE-CALL  
LOCATE REQUEST INFORMATION**

CONTRACTOR I.D. # \_\_\_\_\_

**DURATION** \_\_\_\_\_

**NATURE OF WORK** \_\_\_\_\_

**COUNTY / CITY** \_\_\_\_\_

**JOB LOCATION** \_\_\_\_\_

**TOWNSHIP / RANGE / LOCATION** \_\_\_\_\_

**PERSON CALLING** \_\_\_\_\_

**COMPANY TEL. #** \_\_\_\_\_

**ONE CALL KANSAS** CALL 2 WORKING DAYS  
**BEFORE YOU DIG**  
IN KANSAS  
**"IT'S THE LAW"**  
KS: 1-800-344-7233  
WICHITA: 687-2470  
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**Refer to Ordinance 2016-06 for Additional Information**

\*Setbacks for commercial, industrial, and mobile home parks are different from the information provided on this permit.\*

**REQUIRED RESIDENTIAL SETBACKS FROM PROPERTY LINES: FRONT**

**YARD – 15 FEET SIDE YARD- 5 FEET REAR YARD – 5 FEET**

\*Please note, corner lots have two or more front yards.\*

**PLOT PLAN WITH UTILITY LOCATIONS MUST BE DRAWN BELOW.**

**PLOT PLAN**

**LABEL STREETS AND LOCATION ON DRAWINGS, MEASUREMENTS REQUIRED FROM ALL SIDES, BE SURE TO MARK ALL UTILITY LOCATIONS, INDICATE NORTH DIRECTION ON MAP WITH AN ARROW.**

**North**

**South**



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*I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of Laws and Ordinances Governing this type of work will be compiled with whether specified or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or the performance of construction.*

*Applicant agrees to locate his or her own property boundary lines. The City of Leoti has no responsibility for the location of property boundary lines or terms of property ownership, and the applicant understands and accepts the City's position. The City does not provide any type of survey assistance for individual property.*

*I hereby agree, upon the condition of the issuance of a permit as requested in this application, to indemnify and hold the same City free from loss, liability, or damage which may result from my actions hereunder. Also, **I hereby agree to pay a non-refundable \$25.00 application fee** for the City Building/Mobile Home Permit, which includes demolition and modular homes.*

Applicant Signature (Owner): \_\_\_\_\_

Date: \_\_\_\_\_

X \_\_\_\_\_  
Signature of City Official Verifying Setbacks Date

X \_\_\_\_\_  
Signature of Planning and Zoning Member Approving Permit Date

X \_\_\_\_\_  
Signature of Planning and Zoning Member Approving Permit Date

X \_\_\_\_\_  
Signature of City Official Approving (only if 2 Planning and Zoning do not agree.) Date